

**PERFUSIONISTS EXAMINING COUNCIL
VIRTUAL MEETING
APRIL 12, 2012**

MEMBERS PRESENT: David Cobb, Jeffery Edwards; Matthew J. Hietpas, Shawn Mergen

STAFF PRESENT: Tom Ryan, Executive Director; Sandy Nowack, Legal Counsel;
Karen Rude-Evans, Bureau Assistant

CALL TO ORDER

Matthew Hietpas, Chair, called the meeting to order at 1:02 p.m. A quorum of four (4) board members was confirmed.

ADOPTION OF AGENDA

MOTION: Jeffery Edwards moved, seconded by Shawn Mergen, to adopt the agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF MARCH 17, 2011

MOTION: Jeffrey Edwards moved, seconded by Shawn Mergen, to approve the minutes of March 17, 2011 as written. Motion carried unanimously.

SECRETARY MATTERS

There were no matters to discuss.

ELECTION OF 2012 OFFICERS

NOMINATION: Matthew Hietpas nominated Shawn Mergen for Chair.

Tom Ryan called for nominations a total of three times. Hearing no other nominations, a vote was called.

Shawn Mergen was elected Chair of the Council by unanimous vote.

NOMINATION: Shawn Mergen nominated Jeffery Edwards for Vice Chair.

Matthew Hietpas called for nominations a total of three times. Hearing no other nominations, a vote was called.

Jeffery Edwards was elected as Vice Chair of the Council by unanimous vote.

NOMINATION: Jeffery Edwards nominated Matthew Hietpas for Secretary.

Matthew Hietpas called for nominations a total of three times. Hearing no other nominations, a vote was called.

Matthew Hietpas was elected Secretary of the Council by unanimous vote.

MOTION: Shawn Mergen moved, seconded by David Cobb, to maintain Matthew Hietpas and Jeffery Edwards as the credentialing liaisons. Motion carried unanimously

Credentialing Liaisons: Matthew Hietpas, Jeffery Edwards

Education Liaison: (not appointed)

EXECUTIVE DIRECTOR MATTERS

Board Member Guidebook

Tom Ryan reviewed this information with the Council. The Council members were asked to complete and return the signature page.

Delegation Motion

MOTION: Matthew Hietpas moved, seconded by Jeffery Edwards, to delegate authority to the Chair of the Council, highest ranking officer, or longest serving member on the Council, to appoint liaisons to the Department where knowledge or experience in the profession is required to carry out the duties of the Council in accordance with the law. Motion carried unanimously.

DISCUSSION ITEMS

CONTINUING EDUCATION ISSUES

Discussion of Biennial Training Requirements

MOTION: Shawn Mergen moved, seconded by Matthew Hietpas, that in regard to licensees who have graduated from an approved educational program in perfusion at any time during the two years preceding the biennial reporting of training required under Wis. Stats. § 448.13, the Council pre-approves as acceptable education up to thirty (30) hours from the approved educational program in perfusion. Motion carried unanimously.

CONVENE TO CLOSED SESSION

The Council did not go into closed session as there was no closed session business.

ADJOURNMENT

MOTION: Matthew Hietpas moved, seconded by Jeffery Edwards, to adjourn the meeting at 1:31 p.m. Motion carried unanimously.